



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

23 August 2021

**DIVISION MEMORANDUM**

DM No. 605, s. 2021

**TECHNICAL ASSISTANCE ON SMALL VALUE PROCUREMENT**

**To:** OIC - Assistant Schools Division Superintendents  
Division Bids and Awards Committee  
School Bids and Awards Committee  
All Others Concerned

1. In connection with the release of funds for the provision of new normal set-up minimum health requirement, this Office thru the Division Bids and Awards Committee (BAC) shall provide online technical assistance to schools with established BAC via Zoom following the schedule below.

District	Date and Time	Link
1st and 3rd	August 27, 2021 8:00 a.m.	Meeting ID: 828 5972 2534 Passcode: 12345
2nd and 4th	August 27, 2021 1:00 p.m.	Meeting ID: 871 7318 3364 Passcode: 12345

2. This activity is strictly for School Head as HOPE, BAC Chair, Member and Secretariat only.
3. Due to the limitation of participants to enter the webinar application, only one account/device per school shall be used to access. Participants are advised to properly observe online meeting protocols and have the option to gather in areas with better connection to attend the activity while strictly observing IATF protocols.
4. Meeting Recordings will be given after every sessions.
5. Expenses relative to this activity shall be charged against local funds/MOOE subject to the usual accounting and auditing rules and regulations.

DEPEDQUEZON-TM-SDS-04-009-003



*"Creating Possibilities, Inspiring Innovations"*

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6. Widest dissemination of and strict compliance to this Memorandum is earnestly desired.

**ELIAS A. ALICAYA JR. EdD**  
Assistant Schools Division Superintendent  
Officer – In – Charge  
Office of the Schools Division Superintendent

DEPED - QUEZON ICT UNIT	
<b>UPLOADED</b>	
Date/Time:	8-25-21 9:45am
By:	WLC
Ref. no.	DM 605, s. 2021

Parmjdf08/23/2021

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